

Organizational Meeting  
January 5, 2012

At the Organizational Resolution/Special Meeting of the Town Board of the Town of Cambridge, duly called and held the 5<sup>th</sup> day of January, 6:00 PM at the Town Hall, the following were present:

Supervisor William Watkins  
Councilwoman Catherine Fedler  
Councilman Gerald Skiff  
Councilman Robin McMurray

Others present: Heather Greenawalt Town Clerk, Town Justice Janet DeCarlo, David DeCarlo, Karen Drost, Doug Ford, Sue Herrington, Henry & Harriet Peabody, Rani Bass, Scott Keller, Leon Barkley, Kathleen Ward, Tim Tefft from the Greenwich Journal, George Nolan from the Eagle, Alan Davis Highway Superintendent

Supervisor Watkins called the meeting to order at 6:00 PM and immediately led in Pledge Allegiance to the Flag.

Supervisor asked the Town Clerk to read the names of the people that submitted the letters of interest to the Town Board for the position of the Town Board seat. The Town Clerk Heather Greenawalt read the names Leon Barkley, Sue Herrington, Doug Ford, Kathleen Ward. The Supervisor mentioned that this would be an open forum and that the candidates would go into the chambers except one and they would wait there turn to be interviewed. Each candidate would answer 4-6 questions.

Councilwoman Fedler asked each candidate questions and requested that they answer them with short and to the point answers. The questions that were asked by the board where as follows: 1) Why are you a good candidate for the position, 2) Give a positive and a negative thing about the Comprehensive Plan, 3) By implementing or enforcing a Comprehensive Plan or Zoning in the Town of Cambridge it will attract Development in our town?, 4) Ag Business is the backbone of our community how do we preserve this with out invading the Agricultural Heritage, 5) What are some of the concerns of the Village, 5) Have you attended any 5) Have you attended any of the past Comprehensive Plan or Town Board Meetings and how would you handle some of the confrontations that have occurred. The public also had a chance to ask any questions before the board made the final decision.

After the board was done interviewing the candidates they decided to continue with the meeting while they thought about their decision.

The Official Undertaking was read by Town Clerk Heather Greenawalt. This pertains to Public Officers Law § 11 (2) provides that in lieu of individual undertakings as required by Town Law § 25, the town board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town. The Official Undertaking was signed by the Supervisor, Town Board Members, and signed and sealed by the Town Clerk and will be filed in her office.

Budget Amendments

Organizational Meeting  
January 5, 2012

Supervisor Watkins read the proposed Budget amendments which were as follows  
A1220.1 Supervisor, Personal Services was moved to Contingent A1990.4 in the amount of \$2,800. The Supervisor has declined compensation for the position, salary was transferred to the contingent. The second budget amendment was A1010.1 Town Board, Personal Services was transferred to Contingent A1990.4 in the amount of \$850. Councilman Skiff has declined compensation for position; salary was transferred to the Contingent.

Resolution #1

Councilwoman Fedler motioned, Seconded by Councilman McMurray to approve the amendments as read by the Supervisor.

Vote: Ayes – 4

Noes – 0

Organizational Resolution

Town Clerk Heather Greenawalt read the Organizational Resolution. The following amendments were made to the Supervisors Salary and also to one Town Council Salary, which was stated in Resolution #1. When the Dog Warden was read it was mentioned by the Supervisor about the pending bill with the Dog Warden. He also mentioned the continuous contract with the Dog Warden, and he wanted to know what the board wanted to do about the voucher from last month where they had charged the Town 20.00 per ticket issued. It has not been found anywhere in the contract that they are paid for issuing tickets. This will be brought up later in the meeting.

It was mentioned that at the Town Board Meetings the Bills will be audited at 7:00 PM and the meeting will follow immediately.

When it was read the appointment of the Town Attorney, Supervisor Watkins spoke up and said that he would like to appoint Scott Keller as the Town Attorney.

Resolution #2

Councilman McMurray motioned,  
Seconded by Councilwoman Fedler,

Be It Resolved that the Town of Cambridge appoints Scott Keller as the Town Attorney for the year 2012.

Vote: Ayes – 4

Noes – 0

Supervisor Watkins requested that Town Justice Janet DeCarlo swear Mr. Keller.

Supervisor Watkins suggested that the Town change the town newspaper to the Greenwich Journal/Salem Press.

Resolution#3

Councilman McMurray motioned, Seconded by Councilman Skiff to change the Town newspaper to the Greenwich Journal/Salem Press.

Organizational Meeting  
January 5, 2012

Vote: Ayes – 3

Noes – 0

Councilwoman Fedler abstained from voting on this resolution.

Superintendent of Highways Alan Davis mentioned his concern about the amount of the part time wage of \$11.91 per hour for Experienced Drivers. One gentlemen who has retired was making close to \$15.00/hr and now he is back to almost \$12.00/hr.

Councilwoman Fedler asked the Highway Superintendent if he could figure out budget wise how much he would use him and whether or not this would fit into his budget. Alan Davis said that it would fit in the budget no problem the money is there. He checked with other Towns Whitecreek and Jackson and for part time equipment operators they pay \$14.85 /hr.

Supervisor Watkins questioned whether or not there was anything that said that part time help had to be hired within the Town first. Highway Superintendent said that he did not believe that there was anything like this in place. The board decided that it would be good if there was something like this in place. Superintendent agreed as long as it was qualified help.

Resolution #4

Supervisor Watkins motioned, Seconded by Councilman Skiff when hiring part time help in the Town of Cambridge, to hire within the Town first.

Vote:

Ayes – 4

Noes – 0

2012 ORGANIZATIONAL RESOLUTION

Resolution by Councilwoman Fedler

Seconded by Councilman McMurray

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2012:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Supervisor	\$ 0	Quarterly	\$ 800
Deputy Supervisor	200	Annually	
Clerk to the Supervisor	7004	Quarterly	
Supt. Of Highways	35,600	Bi-weekly	1500
Town Justice	3000	Quarterly	2470
Clerk to the Justice	1500	Quarterly	
Councilpersons(4) \$850 ea	2550	Quarterly	600
Councilperson (1) \$ 0			
Town Clerk	18,110	Bi-weekly	5770
Deputy Town Clerk & Clerk per diem	2,600	\$10.00 hr. per diem	
Sole Assessor	17,590	Bi-weekly	500
Board of Review 3 @\$100ea	300	Annually	
Planning Board Clerk	1,750	Quarterly	500
Registrar Of Vital Statistics	100	Semi-annually	

**Organizational Meeting  
January 5, 2012**

Dog Warden (2)	1,800	Monthly	800
Health Officer	0		
Budget Officer	100	Quarterly	400
Code Enforcement Officer	8,735	Monthly	900
Historian	250	Annually	50
Town Attorney	1,800		

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.45 per mile, and

**Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$15.99 for working foreman; \$15.64 for heavy machine equipment operators (HEO); \$15.28 machine equipment operators (MEO); \$11.91 for year-round part-time MEO; \$8.41 for part-time laborer; \$8.76 part-time mechanic, and be it**

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2012, and be it

Further Resolved, that the voting premises for District I and District 2 will be in the Town Highway Garage at 844 County Rt 59, Cambridge, NY 12816

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. Bills will be audited at 7:00 PM with the meeting following unless changed by the call of the Supervisor, and be it

Further Resolved, that the power and light bills and the telephone bills be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2012:

Deputy Supervisor.....	Catherine Fedler
Clerk to the Planning Board.....	Sally B. Eddy
Sole Assessor.....	Jeffry Jackson
Historian.....	Sandra Davis
Registrar of Vital Statistics.....	Heather A. Greenawalt
Budget Officer.....	William Watkins
Clerk to the Supervisor.....	Margaret Shaw
Clerk per diem to Supervisor.....	
Deputy Town Clerk, Registrar, Tax Collector.....	Melissa Stannard
Code Enforcement Officer.....	H. LaVerne Davis
Town Attorney.....	Scott Keller
Health Officer.....	Dr. Paul Byron
Dog Warden/ Animal Control.....	Edward Holland & Nancy Quell

Further Resolved, that the Greenwich Journal Salem Press is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and

Organizational Meeting  
January 5, 2012

Trust, Cambridge, NY, and, TD Bank (Greenwich, NY Branch) are hereby designated as the official depositories of town funds for the year 2012, and be it

Further Resolved, that there shall be no one designated to attend the 2012 Annual Meeting of the Association of Towns due to fiscal restraints, and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$1,000 per invoice for the year 2012, and be it

Further Resolved, that the price paid for gravel purchased in 2012 be not more than \$7.50 per yard, and the price for sand be not more than \$6.00 per yard.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Resolution #6

Councilwoman Fedler motioned, Seconded by Councilman McMurray to approve the 2012 Organizational Resolution as amended.

Vote:                   Ayes- 4                   Noes – 0

Spending of Town Highway Funds

The Town Highway Superintendent presented the agreement to the Town Board for approval to Spend the Highway Funds.

Resolution #5

Resolution by Councilwoman Fedler,  
Seconded by Councilman Skiff,

Whereas, pursuant to the provisions of Section 284 of the Highway Law, we, the Town Board of Town of Cambridge, agree that moneys levied and collected for the repair and improvement of highways, shall be expanded.

Now, Therefore, be it Resolved, that the sum of \$85,000.00 may be expended for general repairs upon 64.04 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

Vote:                   Ayes – 4                   Noes – 0

Organizational Meeting  
January 5, 2012

The Town Board signed the agreement and a copy was kept with the Town Clerk to file in her office. There was question whether the Highway Superintendent needed authorization at this point or could they wait to see how the roads fare and decide at a later date. This agreement must be done now in order to receive the Chips money from the State. It was mentioned that at a later date it could be decided on which road would be paved.

Animal Control Law

A 1<sup>st</sup> draft of the Animal Control Law was made available to the public this evening. The Town Justice Janet DeCarlo stated that Ed Holland the Dog Control Officer is only allowed in this Town to handle the Dog cases. However, he has the necessary license so he can be an animal control officer, if this is decided by the Town. The Town Justice mentioned the tickets that were charged to the Town at \$20.00 each which added to a total of \$240.00. It was possible that this charge was added because of having to redo the tickets because of errors. The Town Justice stated that she has read over the Dog Control contract and she does not see any provision where they are allowed to charge \$20.00 a ticket.

Reappointment of Planning Board members

The Planning Board members Danny Thomas and Earl Horton were reappointed because it was found out from the Association of Towns that a person can not be reappointed until their term is expired.

Resolution #7

Councilwoman Fedler motioned, Seconded by Councilman McMurray to reappoint Earl Horton to the Planning Board.

Vote:           Ayes – 4                           Noes – 0

Resolution #8

Councilwoman Fedler motioned, Seconded by Councilman McMurray to reappoint Danny Thomas to the Planning Board for 7 year term.

Vote:           Ayes – 4                           Noes – 0

Supervisor Watkins mentioned that he would like to pass a resolution to dissolve the High Speed Internet Committee.

Resolution #9

Supervisor Watkins motioned, Seconded by Councilwoman Fedler to dissolve the High Speed Internet Committee.

Vote:           Ayes – 4                           Noes – 0

It was brought to everyone's attention the website for the Town would be maintained by Marie Drost and Tom Darffer. The picture on the website right now is a farm and no one is sure where this farm is in the Town of Cambridge. It was discussed that there is the covered bridge, the Town Hall and the Grange in the Town of Cambridge that could be put on the website. Marie said that it could be random pictures that could come up on the website.

Brownell Road Contact Person

Organizational Meeting  
January 5, 2012

Resolution #10

Supervisor Watkins motioned, Seconded by Councilman McMurray to have Councilwoman Fedler to remain the contact person on the Brownell Road property.

Vote:           Ayes – 4                   Noes – 0

Resolution #11

Councilwoman Fedler motioned, Seconded by Councilman McMurray to go into Executive Session at 7:45 PM to discuss the appointment of the new Town Board member.

Vote:           Ayes – 4                   Noes – 0

It was brought to the attention of the Town Board that they could not go into executive session because this is not a personnel reason. This decision must be discussed and decided in front of the public.

Councilwoman Fedler rescinded her motion to go into Executive Session.

Appointment of Town Board Member

Each Town Board member voiced their opinion on the candidates and stated that they were all very qualified for the position. However, everyone thought that Douglas Ford stood out in this group. It was felt that Douglas Ford had a lot invested in the Town, his answers to the questions were short, sweet, concise and to the point. Fords own a lot of property in the town and they are well respected people in the community. He also has knowledge when it comes to the Equipment and the purchasing which could be helpful with the Highway Department.

Resolution #12

Councilwoman Fedler motioned,  
Seconded by Councilman McMurray,  
Be It Resolved that the Town of Cambridge appoints Douglas Ford to the vacant Town Board seat effective January 5, 2012 until December 31, 2012.

Vote:           Ayes – 4                   Noes – 0

Town Justice Janet DeCarlo swore in Douglas Ford for the Town Board Position and he took his seat on the Town Board.

There being no further business before the Board, the meeting was moved and carried to adjournment at 8:00 PM.

Respectfully Submitted,

Heather Greenawalt  
Town Clerk/Town of Cambridge