

Organizational/Town Board Meeting  
January 7, 2013

At the Regular Meeting of the Town Board of the Town of Cambridge, duly called and held the 7<sup>th</sup> day of January, 6:00 PM at the Town Hall, the following were present:

Supervisor William Watkins  
Councilwoman Catherine Fedler  
Councilman Gerald Skiff  
Councilman Robin McMurray  
Councilman Douglas Ford

Others present: Town Clerk Heather Greenawalt, Town Justice Janet DeCarlo, Rani Bass, Gretchen Wilmot, Terry Hamilton, Bob Hamilton, Highway Superintendent Alan Davis, Dick Sutherland, Ashleigh Morris, Scott Keller

Douglas Ford was sworn in by Town Justice Janet DeCarlo for the Town Board Position.

Auditing of the Bills

General	#1-12	\$2,113.52
Highway	#1-11	\$8,561.97

Supervisor Watkins called the meeting to order at 6:25 PM and immediately led in the Pledge Allegiance to the Flag.

Approving of the Minutes

Resolution #1

Councilwoman Fedler motioned, Seconded by Councilman Skiff to approve the minutes from the December 10, 2012 Town Board meeting and the December 26, 2012 Year End Meeting as mailed.

Vote:                      Ayes – 5                      Noes – 0

Supervisor's Report

Resolution #2

Councilwoman Fedler motioned, Seconded by Councilman Ford to approve the Supervisor's report for December 2012.

Vote:                      Ayes – 5                      Noes – 0

Transfer of Funds

Resolution #3

Councilwoman Fedler motioned,  
Seconded Councilman Ford,

The first Transfer that was needed was from Contingent A1990.4 to Town Justice, Contractual A1110.4 in the amount of \$26.85 to cover court officer and mailing. The second transfer was from Contingent A1990.4 to the Town Hall, Contractual A1620.4 in the amount of \$47.41 to cover expenses.

Vote:                      Ayes – 5                      Noes – 0

Margaret Shaw Clerk to the Supervisor made a note to the board concerning the transfer they made at the year end meeting for the installation of the lights in the Highway Garage. The remaining balance in the Hwy. Garage Contractual fund (A5132.4) was

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\$1029.66. Therefore, the transfer from (Contingent) A1990.4 to A5132.4 was in the amount of \$3,285.21. That equals the purchase price of the lights (\$4,314.87). These will be billed as accounts payable in order to use the 2012 funds. Therefore, as Margaret explained to the board, the initial bill should be dated in 2012. She is assuming that arrangements were made with National Grid before the end of the year as discussed.

Organizational Resolution was read by Heather Greenawalt Town Clerk.

Councilwoman Fedler read the Agreement of the Spending of the Highway Funds. Resident Rani Bass requested that it be put in the paper and discussed at the board meeting what roads would be paved.

2013 ORGANIZATIONAL RESOLUTION

Resolution by Councilwoman Fedler  
Seconded by Councilman Ford

Be It Resolved, the following salaries and expenses may be paid to the Town of Cambridge Officials for the year 2013:

<u>OFFICIAL</u>	<u>SALARY</u>	<u>PAYABLE</u>	<u>EXPENSES</u>
Supervisor	\$ 0	Quarterly	\$ 900
Deputy Supervisor	200	Annually	
Clerk to the Supervisor	7004	Quarterly	
Supt. Of Highways	36,500	Bi-weekly	1500
Town Justice	3225	Quarterly	(.2)-200/(.4)-3,000
Clerk to the Justice	1650	Quarterly	
Councilpersons(3) \$850 ea	2550	Quarterly	1,000
Councilperson (1) \$ 0			
Town Clerk	18,500	Bi-weekly	(.2)-200/(.4)-6,270
Deputy Town Clerk & Clerk per diem	2,652	\$10.20 hr. per diem	
Sole Assessor	17,590	Bi-weekly	(.2)-500/(.4)-500
Board of Review 3 @\$100ea	300	Annually	
Planning Board Clerk	1750	Quarterly	500
Registrar Of Vital Statistics	100	Semi-annually	
Dog Warden (2)	2070	Monthly	(.2)-100/(.4)-800
Health Officer	0		
Budget Officer	100	Annually	
Code Enforcement Officer	8735	Monthly	1000
Historian	250	Annually	50
Town Attorney	2700	Quarterly	(.2)-50

Further Resolved, each Planning Board member shall be paid \$20.00 for each meeting attended, and the Acting Chairman at such meeting of the Planning Board shall be paid \$25.00 for each meeting chaired, and be it

Further Resolved, that the officials of the town, using their own vehicles on official town business, may be reimbursed at the rate of \$.45 per mile, and

Be It Further Resolved, that the hourly wage rates in the Highway Department be: \$16.31 for working foreman; \$15.95 for heavy machine equipment operators (HEO); \$15.59 machine equipment operators (MEO); \$12.15 for year-round part-time MEO; \$8.58 for part-time laborer, \$8.94 part-time mechanic and \$14.28 for Exp. PT MEO specifically over 5 yrs snowplowing experience, and be it

Further Resolved, that the Supervisor is hereby authorized to use unexpended balances in all the funds for expenses in 2013, and be it

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Further Resolved, that the voting premises for District 1 and District 2 will be in the Town Highway Garage at 844 County Rt 59, Cambridge, NY 12816

Further Resolved, that the Town Board meetings will be held on the second Monday of the month at the Town Hall. Bills will be audited at 7:00 PM with the meeting following unless changed by the call of the Supervisor, and be it

Further Resolved, that the power and light bills and the telephone bills be paid without prior audit, and be it

Further Resolved, that the following Town Officials be and are hereby appointed for the year 2013:

Deputy Supervisor.....	Catherine Fedler
Clerk to the Planning Board.....	Sally B. Eddy
Sole Assessor.....	Jeffry Jackson
Historian.....	Sandra Davis
Registrar of Vital Statistics, Tax Collector.....	Heather A. Greenawalt
Budget Officer.....	William Watkins
Clerk to the Supervisor.....	Margaret Shaw
Clerk per diem to Supervisor.....	
Deputy Town Clerk, Registrar, Tax Collector.....	Melissa Stannard
Deputy Town Clerk.....	Martha J. Root
Code Enforcement Officer.....	H. LaVerne Davis
Town Attorney.....	Scott Keller
Health Officer.....	Dr. Paul Byron
Dog Control/Warden.....	Edward Holland & Nancy Quell

Further Resolved, that the Eagle is hereby designated the official newspaper of the Town of Cambridge, and the Glens Falls National Bank and Trust, Cambridge, NY, and, TD Bank (Greenwich, NY Branch) are hereby designated as the official depositories of town funds for the year 2013, and be it

Further Resolved, that there shall be no one designated to attend the 2013 Annual Meeting of the Association of Towns due to fiscal restraints, and be it

Further Resolved, that the Town Board does authorize the Superintendent of Highways to advertise for bid: culvert pipe, oil and stone, and be it

Further Resolved, that the Town Board does hereby authorize the Superintendent of Highways to purchase equipment, tools and implements without prior approval of this Board in the amount not to exceed \$1,000 per invoice for the year 2013, and be it

Further Resolved, that the price paid for gravel purchased in 2013 be not more than \$7.50 per yard, and the price for sand be not more than \$6.00 per yard.

Further Resolved, that the Supervisor be authorized to make application to the NY State Youth Commission for approval of a recreational project in accordance with the laws of the State of New York and the Rules and Regulations of the Youth Commission, and be it

Further Resolved, that this Town Board authorizes the acceptance of claimant's certifications on a voucher form approved by the NY State Department of Audit & Control.

Resolution #4

Councilwoman Fedler motioned, Seconded by Councilman Ford to approve the 2013 Organizational Resolution with one amendment that the Budget officer is paid annually in the amount of \$100.00.

Vote:                   Ayes – 5                   Noes – 0

Resolution #5

Spending of Highway Funds

Councilwoman Fedler motioned, Seconded by Councilman Skiff to accept Spending of Highway Funds and

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Whereas, pursuant to the provisions of Section 284 of the Highway Law, we, the Town Board of Town of Cambridge, agree that moneys levied and collected for repair and improvement of highways, and received from the state for the repair and improvement of highways, shall be expended.

Now, therefore, be it resolved, that the sum of \$85,600 may be expended for general repairs upon 64.04 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and broadwalks or the renewals thereof.

Vote:                   Ayes – 5                   Noes – 0

Official Undertaking Policy

Councilwoman Fedler read the Official Undertaking Policy.

Resolution #6

Councilwoman Fedler motioned, Seconded by Councilman McMurray,  
To approve the Official Undertaking Policy of the Town of Cambridge.

Vote:                   Ayes – 5                   Noes – 0

Interviewing for the Planning Board Position

Supervisor Watkins reported that one candidate was not be present for the interviews tonight because she called in sick. Bob Hamilton went into the other room while Gretchen answered her questions.

Councilwoman Fedler asked questions to the first Planning Board candidate Gretchen Wilmot.

1. The first question that Councilwoman Fedler asked Gretchen was if she felt that it was necessary for our Town to examine the possibility of site plan review?

She answered that Yes, her concern was to control the environment that we are in and make sure that the area is not built up.

2. Do you think that we should use zoning?

She mentioned that the town does have some zoning they just don't realize. LaVerne Davis Code Enforcement must inspect and there are rules and regulations for this.

3. Biggest problem the Planning Board is facing?

There was a huge backlash when the Plan was brought out so when anything like zoning is brought up this is the first thing that comes to mind. People are trying to force restrictions on our way of life here. People who are moving in from other areas are looking for more planning.

4. Purpose of the Planning Board member and why do you feel that you would be an asset?

The purpose would be to speak for the residents of the Town. She feels she would be a asset because she has lived in this town for over 30 years. She is from a farm background and her husband was a farmer. They have raised their kids here, and she does not have a problem speaking her mind. She has been active on budget committees when her children were in school.

5. Will you be open minded and listen to all points of view?

Yes, of course. She mentioned that you have the new people that are moving in and you have the senior citizens that have lived here all their life and their families have lived here all their life. Must be willing to listen to and work with both.

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6. Willing to talk to residents and gather information for a meeting.

Yes she has no problem with this.

The Supervisor questioned if she realized that she must attend schooling? She said yes, she was looking forward to this.

The Supervisor also mentioned that this is a seven year term. She said that she realized this also.

Bob Hamilton was the next candidate for the Planning Board Position and Gretchen Wilmot went into the other room.

1. Bob's answers were very short and to the point, the same questions were asked to him as to Gretchen.

2. He thought yes there should be site plan review. He had mixed emotion about the zoning.

3. He felt that the problem that the planning board was facing was the public and the word on the street was that the planning board's hands were tied.

4. He felt that he would be an asset to this board because he has lived in this town all his life. He graduated from Cambridge Central School and now at this point in his life he has the time to spend on this board. Councilwoman Fedler asked him if he felt the public was putting pressure on the planning board. He said no not really

Councilwoman Fedler asked him if he was willing to be opened minded and listen to all points of view. He said definitely.

5. He would absolutely have time to talk with the residents and the board even stated that they already knew that.

The Supervisor mentioned the schooling that would go with this and Bob said that he knew this.

Councilman Skiff asked him if he felt if he was on the planning board would his hands be tied and Bob said yes, but he had no problem voicing his opinion and telling people like it is.

Councilwoman Fedler said that the other applicant was Charlotte Banzhaf and she read her letter of interest.

In the letter Charlotte Banzhaf mentioned that she was a current member of the Planning Board and she would like to continue to serve. She also mentioned that for many years she was Chairman and attended training sessions at NYS Conference of Towns in NYC. She has come from a farming community similar to Cambridge and she is aware of the role as Planning Board. She encouraged Supervisor Bill Walsh in the importance of the Planning Board and soon the Planning Board was created in the Town of Cambridge. She feels that there is a strong necessity for the board and she is able and willing to work with our citizens in keeping our town pleasant and a desirable place to live. Supervisor Watkins stated that Charlotte Banzhaf was one of the people that started the Planning Board and the Comprehensive Plan.

Both candidates were present in the board room and the board gave there insight to who would be the best candidate. Supervisor Watkins said that the board is trying to work with the Planning Board and give them guidance. Right now the Town Board is

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reviewing and working on a dump law for the Town of Cambridge. The Law that the town is reviewing now is from the Town of Masonville.

The Supervisor mentioned that the first thing that they are going to do is adopt a dump or landfill law. Supervisor Watkins said that this time he was going to go with Bob Hamilton because of his seniority. He told Mrs. Wilmot to apply again next time that she would be a great asset to the board.

Councilwoman Fedler said that she felt that they had three great candidates and that she would also be choosing Bob Hamilton. She believes that he would be an asset to the Planning Board because he comes to the board meetings. He is aware of what is going on and the board can use him as a liaison between the Town board and the Planning Board. Councilman Ford said that Bob had attended meetings and this would make him in touch with what the Town Board wants from the Planning Board.

Councilman Skiff said that he would like to see Gretchen on the Planning Board she is from Councilman Skiff's neck of the woods and he knows what she is thinking.

Councilman McMurray told Gretchen Wilmot to apply again the next time because he was really impressed with her. He stated that he had the same feelings that the other board members mentioned about Bob Hamilton, he felt that his attendance at the board meetings would really benefit him as a candidate for the Planning Board.

Resolution #7

Councilwoman Fedler motioned,  
Seconded by Councilman Ford,

To Appoint Bob Hamilton to the Planning Board for a seven year term starting January 7, 2013 and ending December 31, 2020.

Vote:                      Aye – 5                      Noes – 0

Supervisor Watkins requested that Sally Eddy be contacted by the Town Clerk so that it could be found out how long Charlotte Banzhaf served on the Planning Board. The Town Board would like to recognize her for her time spent on the Planning Board all these years.

Town Justice Janet DeCarlo swore in Bob Hamilton for his seven year term on the Planning Board.

Assessor

The Supervisor reported that Code Enforcement LaVerne Davis and he would meet with the Assessor on this Thursday, January 10, 2013.

The Assessor is sending out the exemptions and continuing with the Reval.

Town Clerk

Town Clerk Heather Greenawalt reported that the taxes are coming in.

The Town Clerk also reported that the Dog control Officers have sent a report for December to be reviewed by the board. This report included 40 calls, 3 pickups, 2 rescues, 1 dog in the shelter. Included in this report are the Dog Seizure reports. The Supervisor reported that Nancy Quell would be coming to a board meeting and talking about enumeration. Councilman Skiff asked if this enumeration would include the

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Village of Cambridge. The Supervisor stated jokingly no comment. The Supervisor said that the only thing in the Village that pertains to the Town is in the Ag & Markets Law barking dogs, dogs running at large. It is very limited of how much the Town is responsible for in the village.

Town Board

There was more discussion of the problems pertaining to who is responsible for the Village of Cambridge when it comes to problems with dogs. Councilwoman Fedler stated that there needs to be something in the paper about the Dog Laws and who should be called when problems occur. Ashleigh Morris from the Eagle voiced her concerns also. She stated some way it should be clarified who should be called when problems occur with dogs in the Village of Cambridge.

Highway Superintendent

Mr. Davis and the highwaymen were commended for a job well done in the recent storms. Alan Davis Highway Superintendent reported that they had graveled and graded several lanes. A small load of scrap had been taken to Brownells and they received \$242. The Highwaymen sanded and plowed several nuisance storms as well as the first big storms of the season. The hydraulic line has been replaced on truck 4, one on truck 3 and the wing cable on truck 3. After each storm routine maintenance was done on the trucks. The Highwaymen spent a couple days removing trees and limbs from roads and now will get out to pick up the brush that is left. The turbo has been replaced in truck 3 by Delureys, they also took the truck to Catepillar and had 2 upgrades done on the computer. The truck will be going back to Delureys to be checked out because there is something that is still not quite right. Councilman McMurray asked Mr. Davis about the diesel, if he had any problems with it gelling up in the cold. Mr. Davis reported no that they had no problems at all. It was also reported that the lights have been order through Nationalgrid and the signs have been put on the new pickup truck. The tires for the loader have been ordered through Rouse Tire for \$2,149.00 per tire installed. The tires are in stock and should be installed this week.

It was requested that it be put in the paper about the discussion of the paving of the roads. Mr. Davis mentioned that he would like it to be put in the paper for next months meeting, so when it is time to pave he can get started immediately.

Planning Board

Town Clerk Heather Greenawalt reported in Sally Eddy's absence. The Town of Cambridge Planning Board met, Thursday, January 3, 2013, 7:30 PM at the Town Hall with 5 members present and 1 person from the public. There were no subdivision applications to address. Items that were discussed: The Secretary will contact the assessor and the building inspector for a yearly update of the 2012 activity that occurred in each department. That data will be reviewed by the board.

Stuart Ziehm stated he contacted a few members from the community as well as people from the county for names of people who have experience in planning that would be willing to come to the Town of Cambridge and meet with the planning board to talk about issues relative to the town. The received four names, there are local people and one

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is associated with the county. He has already spoken with one of the people and that person is willing to meet with the planning board.

Members were interested in learning more about the county planning board; when do they meet, what is their function and what matters and issues are they responsible for. Stuart Ziehm agreed to contact the county for information.

Supervisor Watkins wanted the Planning Board to know that the Town Board would like to be present when these people come and speak to the Planning Board. He wants this open to the public. Town Clerk Heather Greenawalt said that she would call them and let them know.

Code Enforcement

The Town Supervisor reported that LaVerne Davis Code Enforcement Officer will be attending more schooling the end of the month.

Town Justice

The Town Justice Janet DeCarlo reported that the following was an addendum to the report which was given at the December 2012 Board meeting.

The Total at that time was \$6358.50 and the December receipts were \$635.00 so this would make the total for the year \$6993.50. In addition to the above figure, this Court collected \$164.00 in restitution on a issuing a bad check to the Cambridge Village Court. Said money had been sent to the Hon. Philip Sica. The entire amount of money this court has handled during 2012 is therefore: \$7157.50 and the year-end hours for the Judge were 239.10.

New Business

Supervisor Watkins reported that he had given to Councilman McMurray tonight a copy of the Dumps and Dumping Law of the Town of Masonville Local Law #1. Councilman McMurray will review this law and hand it on to the Town Attorney Scott Keller.

Supervisor Watkins asked everyone what they thought about the material that came from fracking. This fracking is drilling with gases that create a sludge, this sludge must be dumped some where. Many towns have laws against the dumping of this sludge which can possibly cause cancer. The Supervisor mentioned that this should be put in the dump law when it is created for the Town of Cambridge.

There being no further business before the Board, the meeting was moved and carried to adjournment at 8:40 PM.

Respectfully submitted,

Heather Greenawalt  
Town Clerk/Town of Cambridge